

Bylaws of the Kremmling Community Church (A Non-profit Corporation)

Article One - Name & Location

The name of this church is Kremmling Community Church (hereafter "the Church"), located in the town of Kremmling, Grand County, Colorado, United States.

The principal office for the transaction of the business of the Church is fixed and located at the Shiloah Building, 304 Central Avenue, Kremmling, CO., 80459 (hereinafter "Church Office"). The Board of Elders may at any time, or from time to time, change the location of the Church Office from one location to another within this county.

Article Two - Membership

Section 1. Qualifications

Members shall be anyone who regularly attends services, and financially supports, Kremmling Community Church.

Section 2. Annual Membership Meeting

The annual meeting of the members of the Church shall be held on the third Sunday of January each year in the church sanctuary following the morning service, or at any other time or place determined by the Board of Elders. Notice need not be given if the annual meeting is held at the Church on the date and time stated above.

Section 3. Special Meetings

Special meetings of the members of the Church for any purpose or purposes may be called at any time by the Board of Elders. Notice of the time and place of a special meeting of the members of the Church shall be given verbally during at least two regular Sunday services prior to the meeting date or may be given in any manner determined to give adequate notice of the special meeting to the members of the Church.

Article Three - Statement of Faith

- 1) We believe that there is one living and true God, eternally existing in three persons, the Father, the Son and the Holy Spirit, equal in power and glory; and that this triune God created all, upholds all, and governs all.
- 2) We believe that the scriptures of the Old and New Testaments are the Word of God, fully inspired without error in the original manuscripts, and the infallible rule of faith and practice.

- 3) We believe in God the Father, an infinite, personal Spirit, perfect in holiness, wisdom, power, and love; that He concerns Himself mercifully in the affairs of men; that He hears and answers prayer; and that He saves from the penalty of sin and death all who come to Him through Jesus Christ.
- 4) We believe in Jesus Christ, God's only begotten Son, conceived by the Holy Spirit we believe in His virgin birth, sinless life, miracles, teachings, substitutionary atoning death, bodily resurrection, ascension into heaven, perpetual intercession for His people, and His personal, visible return to earth.
- 5) We believe in the Holy Spirit, who came forth from the Father and Son to convict the world of sin, righteousness, and judgment and to regenerate, sanctify and empower for ministry all who believe in Christ; we believe the Holy Spirit indwells every believer in Jesus Christ and that He is an abiding Helper, Teacher and Guide; we believe in the present ministry of the Holy Spirit and in the exercise of all the Biblical gifts of the Spirit.
- 6) We believe that all men are sinners by nature and choice and, therefore, under condemnation; that God by the Holy Spirit regenerates those who repent of their sins and confess Jesus Christ as Lord and that as the believer walks in the Spirit, he/she is a new creation in Christ, no longer controlled by the power of sin; that Jesus Christ baptizes the seeking believer with the Holy Spirit and power for service, often subsequent to regeneration.

Article Four - Government

Kremmling Community Church is governed by the Board of Elders that is headed by the Senior Leader, when present, or the Chairman of the Elder Board.

Article Five - Elders

Section 1. Headship of Christ

The leadership of the Church shall focus on seeking and maintaining the Lordship of Jesus Christ over the Church. All those in authority within the Church shall continually seek the mind and will of the Lord Jesus Christ, through His Spirit and the Word of God, in all actions and decisions.

Section 2. Board of Elders

1) Ministry

- a) The Board of Elders shall oversee and rule the ministry of the Church by precept and example. They shall pray together regularly, seeking the mind of God. They shall meet regularly to review the progress of the execution of the day-to-day functions. They shall gather to pray and review this progress, informally, as frequently as needed for mutual counsel.
- b) Subject to limitations of state law, the Certificate of Incorporation, and these Bylaws, all powers of the Church and all control over its affairs shall be exercised by or under the authority of the Board of Elders. Without limiting their general powers, the Board of Elders shall have the following powers:

- i) To appoint and remove all other officers, agents, and employees of the Church; prescribe such powers and duties for them as may not be inconsistent with state law, the Articles of Incorporation or these Bylaws; ratify their compensation; and require from them faithful service.
- ii) To conduct, manage, direct and control the business and affairs of the Church; to make rules and regulations not inconsistent with state law, the Articles of Incorporation, or these Bylaws.
- iii) To borrow money and incur indebtedness to promote the Purpose of the Church, and for that Purpose, to execute and deliver, in the name of the Church, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, or other evidence of debt and securities.

2) Qualifications

- a) In addition to the qualifications stated below, and without limiting the application of the whole counsel of God, an Elder shall remain qualified to serve as an Elder, as outlined in I Timothy 3:1-7 and Titus 1:5-9, so long as they hold the office of Elder.
- b) An Elder shall be a person of high moral character, the husband/wife of one wife/husband, temperate, prudent, respectable, just, devout, self-controlled, not self-willed, and not covetous.
- c) An Elder shall be a person who rules their home well.
- d) An Elder shall be a person who handles themselves uprightly among others; not given to drunkenness, not violent, but gentle, not quarrelsome, but hospitable, a lover of good, and of good reputation in the world.
- e) An Elder shall be a mature believer who is able to teach.
- f) An Elder shall hold to and affirm the Statement of Faith, described in these Bylaws.

3) Number of Elders

The Board of Elders shall consist of a minimum of five Elders as determined by the Board of Elders to effectively oversee the Church. Any Leader Staff members are also considered Elders and are included in the five members.

4) Election and Term of Office

New Elders shall be nominated by the Elders and elected by a majority vote of the then current Board of Elders. An Elder is elected for a three (3) year term. Each Elder may be elected to successive terms with a 2/3 majority vote of the Board of Elders.

5) Elder Team

Once elected as an Elder a person becomes a member of the church's Elder Team whether currently serving on the active Board of Elders or not. When selecting a Senior Leader, the entire Elder Team

will vote on the candidates. A candidate must receive a unanimous vote of the Elder Team to be recommended to the congregation. (See Article 7 Selecting a new Senior Leader.)

6) Compensation

The Elders shall receive no compensation for their service as Elders. The Elders may also serve as Church officers for which they may be compensated. Every effort should be made to ensure that the Board of Elders is comprised of a majority of non-officers.

Section 3. Meetings of the Elders

1) Quorum

A simple majority of the Board of Elders shall be necessary to transact any business at any meeting of the Board of Elders.

2) Voting

Except as otherwise required by these Bylaws, every action taken by the Board of Elders shall be taken by simple majority vote. In the event of a deadlock, the Senior Leader may decide the issue by casting a second vote to end the deadlock, or he may abstain from casting a second vote so as to let the deadlock stand. Any elder can table a decision for a period of one month for more prayer and discussion.

3) Place and Time of Meetings

Regular meetings of the Board of Elders shall be held at the Church. Another location may be specified for any meeting if agreed upon by a simple majority of the Board of Elders and notice given when required.

4) Special Meetings

Special meetings of the Board of Elders may be called at any time and for any purpose by the Chairman of the Board of Elders or by a majority of the Elders. Each Elder must receive the commencement of a specially called meeting.

5) Removal

Any Elder may be removed from office by a 2/3 majority vote of the Board of Elders.

6) Waiver of Irregularities

Any special meeting of the Board of Elders, however called, noticed, or held, shall be deemed valid, if after the meeting, each Elder not present signs a written waiver of notice, a written consent to the meeting, a written approval of the minutes, or a written approval of the Resolution.

7) Affirmation by Consent

Any action required or permitted to be taken by the Board of Elders may be taken without a meeting, if every member of the Board of Elders consents in writing or email to that action affirmed by written consent shall have the same force and effect as a unanimous vote of the Board of Elders occurring in a duly constituted meeting of the Board of Elders. Any such written consent shall be kept with the minutes of the Board of Elders.

Section 4. Financial and Property Advisory Team

1) Financial Advisory Team

a) Purpose

The Financial Advisory Team will work with the Board of Elders, to establish the annual budget of the Church, review recommended upkeep of church facilities and grounds from the Property Advisory Team.

b) Qualification

The Financial Advisory Team will have at least two but not more than three members. The Elders will recommend candidates to the Board of Elders who will be affirmed with a 2/3 majority vote of the Board of Elders.

2) Property Advisory Team

a) Purpose: The Property Advisory Team will work with the Board of Elders and the Financial Advisory Team regarding all properties of Kremmling Community Church for maintenance, upkeep and renovations keeping the properties maintained and safe. Once there is elder Board approval, they are also empowered to make necessary contacts to move the projects forward.

b) Qualification: The Property Advisory Team will consist of at least two and not more than three members. Elders will recommend members to the Elder Board who are interested in serving in this capacity and will be affirmed with a 2/3 majority vote of the Elder Board.

Article Six - Overseeing Elders

Section 1. Ministry

- 1) The Overseeing Elders shall function as spiritual advisors to the Senior Leader and Board of Elders.
- 2) The Overseeing Elders shall serve as an accountability team in the event of alleged misconduct on the part of the Senior Leader. Any disciplinary action involving the Senior Leader must be brought to the Overseeing Elders who will work with the Elder Board in deciding how to proceed.
- 3) The Overseeing Elders do not have any legal authority as Elders or officers of Kremmling Community Church.

Section 2. Qualifications

- 1) The Overseeing Elders must meet the qualifications for Elders as stated in Article Five as well as be experienced senior leaders currently serving in other churches.
- 2) They must know and love Kremmling Community Church and its Leaders.
- 3) They must agree to make themselves available to serve Kremmling Community Church if requested by the Elders or Senior Leader.
- 4) They must be willing to provide spiritual covering for the Church through prayer and discernment.

Section 3. Number

There shall be at least two and no more than three Overseeing Elders.

Section 4. Selection and Terms

- 1) Overseeing Elders shall be nominated by the Elders and affirmed by a 2/3 majority vote of the Elder Board.
- 2) Each Overseeing Elder is elected for a three (3) year term. Each Elder may be elected to successive terms with a simple majority vote of the Board of Elders.
- 3) If disciplinary action is under consideration, changes in the Overseeing Elder Board may not be made until resolution of the matter under consideration.

Section 5. Compensation

Overseeing Elders shall not be directly compensated for their service. The Elder Board may elect to reimburse a portion or all of meeting travel and housing expenses incurred by Overseeing Elders.

Section 6. Communication and Meetings

- 1) Monthly Updates

Overseeing Elders shall receive copies of all the minutes of all Elder Board Meetings. They will be informed of any issues the Elders or Senior Leader deem important for their ability to fulfill their role as Overseeing Elders.

- 2) Annual Visit

The Overseeing Elders will be invited to an annual meeting with the Board of Elders and Congregation to be scheduled by the Senior Leader. The Overseeing Elders will be encouraged to visit the Church as often as they wish.

Article Seven - Church Officers

Section 1. Primary Officers

1) Officer Designations

- a) The designated primary officers of the Church are President, Senior Leader or Elder Board Chairman, Secretary, and Treasurer.
- b) The Board of Elders may designate other primary officers as needed. Except for the Senior Leader, any person may hold more than one primary office.
- c) Officers need not be members of the Board of Elders.

2) Officer Elections

The Elders shall nominate, and the Board of Elders shall elect by a majority vote, all Church officers for renewable one (1) year terms of office.

3) Officer Vacancies

A vacancy in any office shall be filled by the nomination of the Elder Board and a majority vote of the Board of Elders.

Section 2. Senior Leader

1) Duties and Powers

- a) Subject to general oversight by the Board of Elders, the Senior Leader if present shall always hold the office of President, and is vested with plenary supervision, direction, and control of all ecclesiastical and business activities of the Church.
- b) The Senior Leader is the leading member of the Board of Elders and shall preside at all meetings of the Board of Elders and of the Church membership.
- c) The Senior Leader shall have such other powers and duties as may be established from time to time by the Board of Elders.

2) Ministry

- a) The Senior Leader shall maintain a vital relationship with the Lord in regular personal worship and praise. He shall give himself to the ministry of the Word and prayer (Acts 6:4) and shall seek to walk uprightly before the Lord in his personal life. He shall seek the mind of God.
- b) The Senior Leader shall be the teaching shepherd of the Church. He shall give considerable time to the study of the Word and shall teach the Scriptures to the flock by precept and example. He shall aim to feed the flock, equip the saints for ministry and guard the Church against attacks of the enemy.

- c) The Senior Leader shall always be the leading member of the Board of Elders. He shall direct and control the daily business of the Church and its ministries. He shall supervise all Church officers and the general membership of the Church. The Senior Leader shall have general supervision of the entire Church and charge of all services, gatherings, and meetings.

3) Qualifications

- a) In addition to the qualifications stated below, and without limiting the application of the whole counsel of God, the Senior Leader shall remain qualified to serve as Senior Leader, as outlined in I Timothy 3:1-7 and Titus 1:5-9, so long as he holds the office of Leader.
- b) The Senior Leader shall be a Spirit-gifted teacher of the Word, an ordained minister of good reputation, with Biblically conservative theology, Christ-centered, Spirit-filled and willing to serve a non-denominational church without promoting denominational interests.
- c) The Senior Leader shall hold to and affirm the Statement of Faith described in these Bylaws.
- d) All qualifications for the Elder position also apply to the Senior Leader.

4) Appointment

- a) In the event of a vacancy in the office of the Senior Leader and after discussion by the Elder Board a nominating committee may be established in the proper time and shall elect a chairperson.
- b) The new Senior Leader shall be called by nomination and election, subject to the following rules:
 - i) Nomination. The nominating committee shall seek, find, and nominate a Senior Leader candidate by a unanimous vote of the committee.
 - ii) Abstention. A resigning or retiring Senior Leader may serve as a member of the nominating committee if the resignation is not based on misconduct. The Senior Leader, and any other member of the nominating committee, shall abstain from voting when the candidate for Senior Leader is a relative by blood, marriage, or adoption. If a member of the nominating committee is a Senior Leader candidate, that member shall abstain from voting.
 - iii) Election. The new Senior Leader shall be elected by a unanimous vote of approval of the Elder Board then qualified to vote. Chairperson of the nominating committee shall preside over the election.

5) Compensation

The initial compensation of the Senior Leader shall be set by the Board of Elders with the Financial Advisory Team and shall be reviewed annually.

6) Termination

- a) The Senior Leader may not be terminated from office except for good cause or by agreement within the Elder Board that there is no longer compatibility between the Parties.

Note: For the purpose of these Bylaws, good cause shall mean a gross failure to remain qualified to hold the office of Senior Leader as outlined in the Qualifications section above.

- b) Any consideration of termination of a Senior Leader will be reported to the Overseeing Elders who will then work with the Elder Board to determine the appropriate action.
- c) A vote to terminate the Senior Leader may not be initiated during any regular meeting of the Board of Elders but may only occur during specially called meetings for that specific purpose.
- d) The Board of Elders shall fairly negotiate reasonable terms and conditions of the termination with the Senior Leader being terminated.

Section 3. Associate Leader

At any time, the Church may have one Associate Leader who shall be a member of the Board of Elders.

1) General Duties and Powers

Subject to the supervision of the Senior Leader, the Associate Leader is charged with faithfully assisting the Senior Leader with his responsibilities in directing and controlling the ecclesiastical and business activities of the Church.

2) Ministry

- a) The Associate Leader shall maintain a vital relationship with the Lord in regular worship and praise.
- b) The Associate Leader shall give himself to the ministry of the Word and Prayer (Acts 6:4) and shall seek to walk uprightly before the Lord in his personal life.
- c) Associate Leaders shall seek the mind of God.
- d) The Associate Leader shall give considerable time to the study of the Word, and as directed by the Senior Leader, shall teach the Scriptures to the family by precept and example.
- e) The Associate Leader shall assist, as directed by the Senior Leader, in feeding the flock, equipping the saints for ministry, and guarding the Church against attacks of the enemy.
- f) The ministry of the Associate Leader shall be defined by the Senior Leader and the Elder Board and may be changed from time to time, as the needs of the Senior Leader or the Church require.

3) Qualifications

- a) In addition to the qualifications stated below, and without limiting the application of the whole counsel of God, the Associate Leader shall remain qualified to serve as a Leader, as outlined in I Timothy 3:1-7 and Titus 1:5-9.
- b) The Associate Leader shall be a Spirit-gifted teacher of the Word, an ordained minister of good reputation, with Biblically conservative theology, Christ-centered, Spirit-filled and willing to serve a non-denominational church without promoting denominational interests.
- c) The Associate Leader shall hold to and affirm the Statement of Faith described in these Bylaws.
- d) All qualifications for the position of Elder also apply to the Senior Leader.

4) Appointment

The Elder Board shall appoint and confirm by a majority vote any Associate Leader who is to serve within the Church.

5) Compensation

The compensation of the Associate Leader shall be set by the Board of Elders and the Financial Advisory Team.

6) Termination

- a) The Associate Leader may not be terminated from office except for good cause or by agreement within the Elder Board that there is no longer compatibility between the Parties.

Note: For the purpose of these Bylaws, 'good cause' shall mean a gross failure to remain qualified to hold the office of Associate Leader as outlined above.

- b) Any such allegation will be judged by the Elder Board and may be reviewed by the over-seeing Elders.
- c) If the allegation is established the Associate Leader may be removed, by a majority vote of the Board of Elders.

Section 4. Secretary

- 1) The Secretary shall keep a full and complete record of all the proceedings of the Board of Elders and shall supervise the keeping of the records of the Church.
- 2) The Secretary position may be included within the ministry of an Elder.
- 3) The Secretary shall hold to and affirm the Statement of Faith described in these Bylaws.

4) Termination

Upon recommendation by an Elder to the Board of Elders, the Secretary may be removed, with cause, by a majority vote of the Board of Elders.

Section 5. Treasurer

1) Duties

a) Keep Funds

- i) The Treasurer shall receive and safely keep all funds of the Church and shall deposit them in a bank.
- ii) Those funds shall be paid out only on checks of the Church signed by the Treasurer, or by such officers as may be designated by the Board of Elders.

b) Record Keeping

- i) The Treasurer shall keep a confidential record for tax purposes of all donations made to the Church.
 - (1) Except for anonymous donations, any individual may receive an accounting of their own donations upon making a reasonable request to the Treasurer.
 - (2) The Treasurer or a designee shall issue an annual tax statement to everyone whose cumulative donations total more than Five Hundred Dollars (\$50) for the preceding calendar year, or who made a non-monetary donation where the value of the item donated exceeded said amount.

2) Qualifications

The Treasurer shall hold to and affirm the Statement of Faith described in these Bylaws.

3) Termination

Upon recommendation by the Board of Elders, the Treasurer may be removed, with cause, by a majority vote of the Board of Elders.

Section 6. Absence of the Senior Leader

When necessary due to the permanent absence or disability of the Senior Leader, and in the following order of priority, the Associate Leader or an Elder, shall function as the Interim Senior Leader and shall temporarily perform all the duties of the Senior Leader. In so acting, the interim Senior Leader shall have all the powers of the Senior Leader until the Board of Elders acts on the vacancy. The Board of Elders shall name the interim Leader until such time as the vacancy is filled.

Article VIII - Ordination

1) Nature of Ordination.

- a) A candidate for ordination recognizes that only our Sovereign, Holy God can truly call and ordain His children for service in the ministry of the Gospel of Jesus Christ.
- b) The calling of a minister is not the result of a title; rather the title is a result of His calling. This calling is from the True and Living God.
- c) It is man's privilege and specifically the privilege of the Overseers of the church of Jesus Christ to ratify God's ordination when such is obviously placed upon a man's life.

2) Purpose of Article.

To provide for the ordination of ministers of the Gospel of Jesus Christ by and through this Church.

3) Qualifications.

- a) A candidate for ordination shall:
 - i) be a "born again" believer in Jesus Christ as described by our Lord in the third chapter of the Gospel of John.
 - ii) satisfy all the qualifications of an Elder as described in these Bylaws.
 - iii) have completed four (4) years of Bible study or the equivalent as determined by the Board of Elders.
 - iv) have evidenced the obvious calling of God upon his life to the satisfaction of the Board of Elders.

4) Procedure

- a) Each candidate fulfilling the qualifications for ordination, and upon their presentation to the Board of Elders, shall receive prayerful consideration for ordination into the ministry of the Gospel of Jesus Christ by this Church.
- b) The Board of Elders may waive one or more of the qualifications for ordination when, in the unanimous opinion of the Board and under the strong conviction of the Holy Spirit, such an exception is according to the Will of God and consistent with the Scriptures.
- c) Upon unanimous approval of the Board of Elders, the candidate shall be ordained as a minister of the Gospel of Jesus Christ, with the right to perform ministerial functions in accordance with the laws of the land and the ordinances of the Word of God, and with all prerogatives of such a calling and office.
- d) All candidates, successful or otherwise, shall be notified of the decision of the Board of Elders in writing within one (1) week of the final Board action.

5) Certificate of Ordination

The following text shall be inscribed on a suitable Certificate of Ordination issued to each successful ordination candidate and presented to the ordinand:

CERTIFICATE OF ORDINATION

This is to certify that _____ is duly ordained by Kremmling Community Church as a minister of the Gospel of Jesus Christ. He has completed all studies and has met all the qualifications necessary for recognition of such office; further, by rite of ordination this date, he is duly ordained to perform all ministerial functions without limit as accorded by the laws of the land and in compliance with the ordinances of God's Holy Church as set forth in the Holy Bible. We now pray for God's divine Blessing and the power of the Holy Spirit upon him. Amen.

Given this _____ day of _____, 20_____

Kremmling Community Church

Senior Leader

Secretary

ARTICLE IX - CHURCH AUXILIARIES

Any organization, group or club whose membership is primarily for a Church activity, shall be considered an auxiliary of this Church and shall be subject to these Bylaws. An auxiliary organization shall exist only in cooperation with the Board of Elders.

ARTICLE X - AMENDMENT OF BYLAWS

These Bylaws may be amended or replaced with new Bylaws if approved or adopted by a two-thirds (2/3) majority vote of the Board of Elders.

ARTICLE XI - ANNUAL ACCOUNTING PERIOD

The annual accounting period for this Church shall begin on the first day of January and shall end on the last day of December.

ARTICLE XII - MISCELLANEOUS

Section 1. Execution of Documents

An Elder Leader may enter into any contract or execute any instrument in the name of and on behalf of the Church once approved by the Elder Board. The Board of Elders may authorize by majority vote any other officer or agent to enter into any contract or execute any instrument in the name of and on behalf of the Church and such authority may be general or confined to a specific instance. No other person shall have any power or authority to enter into any contract or execute any instrument in the name of and on behalf of the Church.

Section 2. Inspection of Bylaws

The Church shall keep in the Church Office the original or a copy of the Certificate of Incorporation and these Bylaws, as amended to date, certified by the Secretary, which shall be open to inspection by members of the Church and posted on the Church website.

ARTICLE XIII – ADOPTION OF BYLAWS

This copy of the By-Laws of Kremmling Community Church was ratified by the undersigned Board of Elders on this 24th day of March, 2025.












